

Belmont Catering Deposit/Refund Agreement

By signing the catering contract/order described above, the customer agrees to the following:

Deposits

All deposits are based on an estimate of total charges including tax and fees.

1st Deposit: 50% due five business days prior to the event.

2nd Deposit: 50% due the day of the event, prior to service.

If the final cost of the event differs from the original estimate, Sodexo will either invoice the remaining amount owed or refund the deposit overage.

Refunds/Cancellations

The 1st Deposit is fully refundable if the event is cancelled at least 72 hours prior to the event. If the event is cancelled within the 72-hour window, 25% of the 1st Deposit will be refunded. If an "act of God" occurs within 24 hours of the event, resulting in cancellation, the deposits will be refunded in full.

Questions?

Call: 615-460-6170

Email: catering@belmont.edu



BELMONT
Catering
by sodexo*