



Catering Order Form

Step 1: Customer Information

Name:		Phone:	
Address:		Email:	
Date Needed:	Day:	Time:	Order Taken By:
		AM PM	

Step 2: Order Information

Item:	Quantity	Price	Total
SUBWAY FRESH FIT® Platter (US)/COMMIT TO FIT (CN): Ham, Subway Club®, Turkey Breast, Roast Beef, Veggie Delite®			
FLAVOR CRAVER™ Platter (US)/ FLAVOUR CRAVER™ (CN): Italian B.M.T.®, Roast Beef, Spicy Italian (US Only), Subway Club®, Tuna, Cold Cut Combo (CN Only)			
Classic Combo Platter: Ham, Cold Cut Combo, Italian B.M.T., Tuna, Turkey Breast			
Customer Platter: Customer's choice of 5 Footlong sandwiches			
	6"		
SUBWAY TO GO!™ Meals: Minimum order 8	Footlong		
Giant Sub	Approx. Feet		
Cookies Type(s):	Dozen		
Chips Type(s):	Bags		
Sliced Apples (US only)	Bags		
Yogurt Parfait (CN only)			
Bottled Beverages: 20oz			

Bread: <input type="checkbox"/> Italian <input type="checkbox"/> 9 Grain <input type="checkbox"/> Honey Oat <input type="checkbox"/> Italian Herbs & Cheese <input type="checkbox"/> Italian/Wheat Braid (Giant Subs Only) <input type="checkbox"/> _____	Meat: <input type="checkbox"/> Cold Cut Combo <input type="checkbox"/> Ham <input type="checkbox"/> Italian B.M.T.® <input type="checkbox"/> Roast Beef <input type="checkbox"/> Spicy Italian <input type="checkbox"/> Subway Club® <input type="checkbox"/> Tuna <input type="checkbox"/> Turkey Breast <input type="checkbox"/> Veggie Delite® <input type="checkbox"/> _____	Quantity* _____ _____ _____ _____ _____ _____ _____ _____	Cheese: <input type="checkbox"/> Yes Type: _____ <input type="checkbox"/> No Cheese <input type="checkbox"/> Extra (Extra Charge)	Toppings: <input type="checkbox"/> Lettuce <input type="checkbox"/> Spinach <input type="checkbox"/> Tomatoes <input type="checkbox"/> Cucumbers <input type="checkbox"/> Green Peppers <input type="checkbox"/> Onions Upon Request: <input type="checkbox"/> Pickles <input type="checkbox"/> Olives <input type="checkbox"/> Hot Peppers <input type="checkbox"/> Bacon (Extra Charge) <input type="checkbox"/> Pepperoni (Extra Charge)	Condiments: <input type="checkbox"/> Chipotle Southwest <input type="checkbox"/> Honey Mustard <input type="checkbox"/> House Sandwich Sauce (CN only) <input type="checkbox"/> Light Mayonnaise <input type="checkbox"/> Mayonnaise <input type="checkbox"/> Mustard (Yellow or Brown) <input type="checkbox"/> Oil (US only) <input type="checkbox"/> Ranch <input type="checkbox"/> Sweet Onion <input type="checkbox"/> Vinegar (US only) <input type="checkbox"/> _____
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Step 3: Payment Information

Method: Cash Check Credit/SUBWAY® Card Card #: _____ Exp. _____

SubTotal:	+ Sales Tax:	= Total:
		- Deposit:
		= Amount Due:

Catering Tips & FAQs

General Tips:

- Recommended portions may vary based on the type and size of the group being served. Ask as many questions as possible to help the customer determine their catering needs. For example, very young or older people generally have smaller appetites. Teenagers or adult males generally have larger appetites. A business lunch may mean that people eat less.
- Giant Sub orders include a Finishing Touches Kit which consists of an assortment of sauces, napkins and cutlery and your catering brochure. Include one kit for every 3 ft of giant sub.
- We *do not* offer any hot sandwiches or flatbreads for catering orders.

Sandwich Platters:

- 1 Sandwich platter feeds 5-9 people (15 portions).
- Each platter consists of 5 Footlong *cold* sandwiches cut equally into 3 portions.
- To help a customer determine the correct # of platters use the following formula:

$$\text{People} \times 2\text{ppp}^* = \text{portions} \div 15 = \text{Platters}$$

Example: 36 people x2ppp*=72 portions÷15=4.8 platters= 5 platters

**Portions per person*

Giant Subs:

- A 3ft giant sub feeds 10-12 people and a 6ft sub feeds 20-25 people.
- We recommend 24 hours notice for giant subs orders so we can make the braided bread.
- Bread is available in any of our gourmet selections or a festive white and wheat braid.

SUBWAY TO GO!™ Meals:

- SUBWAY TO GO!™ Meals consists of a 6” or Footlong *cold* sandwich, a cookie and the customer’s choice of a side item in a stackable box.
- Side items include a bag of chips, a bag of apple slices and yogurt (where available).
- A bottled beverage can be included for an additional charge.
- Recommended minimum order: 8 meals.

Cookies:

- One cookie platter consists of 36 assorted cookies unless specific cookie flavors are specified.
- Serve 12 cookies in a salad bowl and serve 24 cookies in a SUBWAY TO GO!™ box.
- Inform the customer that some of our cookies contain nuts and all cookies have the potential to come in contact with nuts during the baking process.

Estimate one cookie per person attending the event. This will help you and the customer determine the number of platters needed.