Welcome Back

NEW HOURS & CLOSURES

Scroll through to find information about:

Dining Options Available Spring 2021

How to Use Transact
**SPRING 2021**

**HOURS & CLOSURES**

RESIDENTIAL & RETAIL DINING SET TO OPEN ON FEBRUARY 8TH, 2021.

PLEASE CHECK BACK FOR FURTHER UPDATES REGARDING OUR HOURS OF OPERATIONS.

- LALLY GALLY
- SAGE BEANERY
- EVELYN’S
- FACULTY & STAFF DINING

**CLOSED FOR THE SPRING 2021 SEMESTER.**

### COMMONS DINING HALL

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### RUSSELL SAGE DINING HALL

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# All Retail Locations

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HOW TO USE THE APP

TRANSACT

[Diagram showing a person using a laptop, a person walking with a backpack, a person sitting with a phone, and a clock with 'argo tea' and a credit card in speech bubbles.]

[Checkmark speech bubble with a checkmark]
DOWNLOAD THE APP SO YOU CAN ORDER ON THE GO!

Use the TRANSACT app to place your mobile order for preorder and takeout from our dining locations!

HOW TO GET STARTED WITH TRANSACT

1. Download the TRANSACT mobile ordering app on your mobile device.

2. Select RENSSELAER POLYTECHNIC INSTITUTE.

3. Enter your campus credentials.
1. SELECT YOUR DINING LOCATION.

2. SELECT YOUR MENU ITEM.

3. SELECT YOUR MODIFIERS.

4. ADD ORDER AND CHECKOUT.

5. SELECT PAYMENT METHOD.

6. SELECT PAYMENT TYPE.

7. CONFIRM YOUR ORDER.

HOW TO PLACE AN ORDER AT RETAIL LOCATIONS.
HOW TO PLACE A RESERVATION AT A DINING HALL.

1. SELECT YOUR RESERVATION LOCATION.
2. SELECT YOUR RESERVATION TIME.
3. SELECT YOUR “CAMPUS CARD” AND USE YOUR “BOARD PLAN” AS TENDER.

*IF YOU DO NOT SELECT A TIME, YOUR RESERVATION WILL DEFAULT TO THE NEXT AVAILABLE TIME.

**YOU MAY SCAN IN WITH THE QR CODE UP TO 5 MINUTES EARLY FOR YOUR RESERVATION.

***ADDITIONALLY, THERE IS A 15-MINUTE WINDOW PAST YOUR SCHEDULED RESERVATION TIME BEFORE THE RESERVATION IS AUTOMATICALLY CANCELLED. IF YOU ARRIVE AFTER THIS WINDOW, YOU MUST MAKE A NEW RESERVATION.

TAKE OUT ORDERING AT DINING HALLS IS CURRENTLY ONLY AVAILABLE AT RUSSELL SAGE & THE COMMONS DINING HALLS.
WHERE TO EAT

SPRING 2021 DINING OPTIONS

YOUR DINING OPTIONS IN SPRING 2021 INCLUDE:

EAT-IN RESERVATIONS AT OUR 4 DINING HALLS

PREORDER & TAKEOUT FROM OUR RETAIL LOCATIONS AS WELL AS FROM RSDH & COMMONS