

BAG LUNCH REQUEST FORM 2018-2019

ALL REQUESTS MUST BE SENT OR FAXED TO DINING SERVICES AT
610-807-5555, 2 WEEKS PRIOR TO THE EVENT. A FINAL COUNT MUST BE
CALLED INTO THE DINING SERVICES OFFICE 1 DAY PRIOR TO THE EVENT.
PLEASE CALL 610-861-8135.

NAME OF SCHOOL _____ DATE NEEDED _____

REQUESTOR'S NAME _____ TIME NEEDED _____

PHONE NUMBER: _____

INFORMATION REQUIRED:

THE DINING SERVICES OFFICE AND SCHOOL CAFETERIA STAFF WILL NEED A LIST OF THE NAMES OF THE STUDENTS WHO ARE RECEIVING BAGGED LUNCHES THE DAY OF THE TRIP. THIS INFORMATION CAN BE FAXED TO 610-807-5555. **YOU WILL OTHERWISE BE CHARGED FULL COST FOR ANY LUNCHES THAT ARE PROVIDED TO YOU.**

WE WILL THEN CHARGE THE STUDENTS/TEACHER ACCOUNTS THE DAY OF THE TRIP.

PLEASE HAVE THE STUDENTS BRING IN THEIR LUNCH MONEY THE DAY FOLLOWING THE TRIP AND GIVE TO THE CAFETERIA WORKERS. (THIS IS NECESSARY FOR ACCOUNTING PURPOSES AND IS REQUIRED BY THE USDA.)

YOU WILL OTHERWISE BE CHARGED FULL COST FOR ANY LUNCHES THAT ARE PROVIDED TO YOU.

STUDENT INFORMATION

NUMBER OF LUNCHES REQUESTED _____

ADULT INFORMATION

NUMBER OF LUNCHES REQUESTED _____

PLEASE INDICATE BY CHECKING THE BOX BELOW WHICH TYPE OF LUNCH WILL BE NEEDED

IF YOU ARE TRANSPORTING LUNCHES OFF SCHOOL PREMISES YOU WILL NEED TO PROVIDE COOLERS WITH ICE.

HAM & CHEESE SANDWICH
CARROT STICKS
FRESH FRUIT
MILK

PEANUT BUTTER & JELLY SANDWICH
CARROT STICKS
FRESH FRUIT
MILK