

Student Employment Application Form

Spring 2021

Part 1 – Personal Information

Name: _____ Today's Date: _____

Nickname (optional): _____ Student ID: _____

Your Email: _____ Phone Number: _____

Please write your email legibly, especially if it has 1/1,0 or O.

This is a phone number we will use for you during the semester.

Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Emergency Contact Name: _____ Emergency Contact Phone: _____

Part 2 – Eastern University Status

(Optional) In the Fall 2020, what will be your residency status?

Resident Commuter Don't know/No Response

(Optional) In the Fall 2020, what will be your class status?

First Year Sophomore Junior Senior

Graduate Student Other/No Response

Part 3 – Financial Aid Status

I am qualified for Federal Work Study (FWS) My award amount is: \$ _____

I am qualified for Eastern Campus Employment (ECE).

This application is only for current students of Eastern University. Please contact Financial Aid if you need help with this section.

Part 4 – Employment History

Have you worked in EU's Dining Services before? Yes No

If yes, how long and where? _____

If you did not work in EU's food services before, please list your previous 2 employers, or write, "none"

Employer 1:

Company Name: _____ Date Started: _____ Date Left: _____

Complete Address: _____ Your Title: _____

Supervisor/Reference's Name & Title: _____ Phone Number: _____

Employer 2:

Company Name: _____ Date Started: _____ Date Left: _____

Complete Address: _____ Your Title: _____

Supervisor/Reference's Name & Title: _____ Phone Number: _____

Part 5 - Availability

Please write the times you ARE available to work. If you prefer some times, include that in the comments section below.

Mondays: From: _____ To: _____ and/or From: _____ To: _____

Tuesdays: From: _____ To: _____ and/or From: _____ To: _____

Wednesdays: From: _____ To: _____ and/or From: _____ To: _____

Thursdays: From: _____ To: _____ and/or From: _____ To: _____

Fridays: From: _____ To: _____ and/or From: _____ To: _____

Saturdays: From: _____ To: _____ and/or From: _____ To: _____

Sundays: From: _____ To: _____ and/or From: _____ To: _____

Approximately how many hours do you want to work per week?

- 5 or less (about 1 shift)
- 5-10 (about 1-2 shifts)
- 10-15 (about 2-4 shifts)
- 15-20 (about 3-5 shifts)

(optional) Do you have any other comments about your schedule, or your application in general?

Part 6 – Please choose one of the following:

- I want to be CONSIDERED for a position in the Breezeway or Jammin Java. I understand that:
 1. I may still be hired for the Dining Commons, and it customary for students to work in the Dining Commons before moving into the Breezeway or Jammin Java.
 2. I may be required to work at least 1 weekend shift (Friday late night, Saturday late night, Sunday dinner, or Sunday late night)
 3. Students in the Jammin Java are required to memorize a recipe book.
 4. Students in the Breezeway may be required to wear a different uniform, and may be required to wash and iron their own uniform.
- I do not want to be considered for a position in the Breezeway or Jammin Java.

Part 7 - Signature

I certify that all the information in this application is true to the best of my knowledge. I understand my current or previous employers may be contacted for a reference. I understand that falsifying an application is ground for immediate termination. I understand this is an application to work for Eastern University, not Sodexo. (If applying via email, please indicate your signature by typing your name below. You will be asked to sign employment forms later.

Sign Date

You may return this application by:

- a) Handing it to any supervisor in the Dining Commons, or
- b) Emailing it to Shane.Newman@sodexo.com (make sure to save it before you do)
- c) Mailing it to: Sodexo – Student Employment
Eastern University
1300 Eagle Rd
St. Davids, PA 19087

If you are applying before the start of the semester: We anticipate sending out results about two weeks before the start of the semester.