



2017-2018 Shoestring Catering Order Form for Student Clubs and Organizations

To place an order please contact Lehigh Catering at 610-758-4512

STUDENT ORGANIZATION:	
NAME OF PERSON PLACING ORDER:	
PURPOSE OF EVENT:	
EVENT LOCATION:	ROOM #:
EVENT DATE:	# OF GUESTS:
START TIME:	END TIME:
CONTACT PHONE #	EMAIL:
PAYMENT METHOD:	

*Lehigh Catering is pleased to provide this Shoestring Catering!
Please email your completed order to: lehighcatering@lehigh.edu*

Shoestring Catering is a low-cost, no-frills, already discounted segment of Lehigh Catering which is ONLY available to:

- * Recognized Student Clubs and Organizations
- * Residential Student Groups
- * Recognized Fraternities and Sororities

In order to qualify for Shoestring pricing, these guidelines must be followed:

- * Provide an approved student club or organization index number, cash or dining dollars
 - * Order placed at least (3) business days prior to the event
- PLEASE NOTE: Orders placed within 48 hours of the event are NOT eligible for Shoestring pricing

REUSABLE DISHWARE PROGRAM:

- * Students may call Residential Services at 610-758-3500 to reserve a Reusable Dishware Package for an event
- * Students are responsible for the pick up and return of items
- * Each container includes a set of 24 plates, bowls, forks, knives, and spoons
- * Reusable containers are free of charge

ADDITIONAL INFORMATION:

- All table, chair and trash can set ups are scheduled through the Building Host Manager
- * All appropriate paper products will accompany orders, based on the amount of food ordered
 - * There are additional charges for linen, additional paper products and equipment

LABOR & DELIVERY COSTS:

There is a standard delivery/set-up fee of \$15.00 for deliveries made during regular business hours (Monday thru Friday between 7 am and 7 pm). Pick up is available at no extra charge at the University Center Loading Dock

SPECIAL ORDERS: If the Shoestring menu does not fit your needs, we will gladly work with your approved group to accommodate your food and budget requirements. Please contact the catering office at 610-758-4512 to request an appointment.

To order visit our website www.lehighdining/catering

HOT SNACKS	PRICE	QTY.	TOTAL
Fried Chicken Wings (per 100)	\$65.00 per tray		
Mozzarella Sticks with Marinara (per 100)	\$38.50 per tray		
Chicken Fingers with dipping sauce (per 100)	\$126.00 per tray		
Mini Egg Rolls with dipping sauce (per 100)	\$96.00 per tray		
Mini Meatballs in Marinara (per 100)	\$59.00 per tray		
Nacho Chips with Hot Cheese Sauce and Salsa (per 50 servings)	\$25.00 per tray		
QUICK MEALS (15 PERSON MINIMUM)	PRICE	QTY.	TOTAL
Hot Dogs, Rolls, Condiments	\$1.75 each		
Hamburgers, Buns, Condiments (includes lettuce, tomato, cheese, onion)	\$3.00 each		
Box Lunch (sandwich, chips, fruit, cookie, 12 oz soda)	\$4.00 each		
Hoagies			
3 foot (12-15 slices)			
6 foot (25-30 slices)			
Turkey	\$45.00	\$65.00	
American	\$45.00	\$65.00	
Italian	\$45.00	\$65.00	
Tuna	\$45.00	\$65.00	
Grilled Vegetables	\$45.00	\$65.00	
Gemelli Pasta with Garlic & Olive Oil (20 servings)	\$25.00 per tray		
Penne Pasta with Vodka Sauce (20 servings)	\$25.00 per tray		
Loaf of Garlic Bread (5 servings)	\$5.00 per loaf		

PLATTERS (15 PERSON MINIMUM)	PRICE	QTY.	TOTAL
Fresh Fruit Salad	\$1.40 per person		
Vegetable Crudit� with Dip	\$1.55 per person		
Cheese & Crackers	\$1.95 per person		
Mini Antipasto Tray includes Pepperoni, Assorted Cheese and Crackers	\$3.75 per person		
Caesar Salad with Dressing	\$1.40 per person		
Tossed Salad with Dressing	\$1.40 per person		
Deli Platter (turkey, roast beef, ham, cheese, bread, lettuce, tomatoes, onions, pickles, condiments)	\$3.25 per person		
SNACKS	PRICE	QTY.	TOTAL
Potato Chips (1 lb. bag, 10 servings)	\$2.25 per bag		
Pretzels (1 lb. bag, 10 servings)	\$2.25 per bag		
Tortilla Chips with salsa (10 servings)	\$2.25 per bag		
Chex Mix (30 oz Bag, 20 servings)	\$7.00 per bag		
SWEETS (ALL ITEMS ARE PRICED PER DOZEN)	PRICE	QTY.	TOTAL
Croissants	\$11.25 per dozen		
Sweet n Salty Bars	\$5.95 per dozen		
Assorted Cookies	\$3.85 per dozen		
Brownies	\$6.15 per dozen		
Rice Crispy Treats	\$5.95 per dozen		
Tea Breads	\$5.80 per loaf		
BEVERAGES	PRICE	QTY.	TOTAL
Case of Canned Soda (12 oz can, case of 24)	\$16.80 per case		
Bottled Water (16.9 oz, case of 24))	\$28.00 per case		
Bottled Juice (10 oz, case of 24)	\$17.50 per case		
Coffee • Decaf Coffee • Tea Bags & Hot Water • Hot Chocolate Packets & Hot Water (per box, serves 16)	\$8.40 per box		
CAKE & ICE CREAM	PRICE	QTY.	TOTAL
Full Layered Sheet Cake (approx. 75 servings)	\$31.50 each		
Half Layered Sheet Cake (approx. 40 servings)	\$17.50 each		
8 inch Round Cake (approx. 16 servings)	\$6.65 each		
please circle cake choice: yellow cake chocolate cake vanilla icing chocolate Icing			
Inscription on cake:			
Ice Cream (3 gal. tub, approx. 50 servings) Basic Flavors * FLAVORS SUBJECT TO AVAILABILITY*	\$39.00 per 3 gal		
Whipped Topping (can)	\$2.65 each		
Toppings (Chocolate Sauce, Fruit & Sprinkles/(50 servings)	\$3.00 per bowl		
PAPER PRODUCTS	PRICE	QTY.	TOTAL
9" Paper Plates (25 pieces)	\$2.85 per 25 pieces		
6" Paper Plates (25 pieces)	\$1.65 per 25 pieces		
Bowl (25 pieces)	\$2.35 per 25 pieces		
9 oz plastic cups (25 pieces)	\$2.10 per 25 pieces		
Plastic Ware (fork, knife, spoon / 25 pieces)	\$1.25 per 25 pieces		
Dinner Napkins (25 pieces)	\$.75 per 25 pieces		
Cocktail Napkins (25 pieces)	\$.75 per 25 pieces		
TOTAL	\$0.00		
STANDARD DELIVERY/SET UP	\$0.00		
TOTAL	Prices are good thru June 2018		